

## Requesting Internet Protocol (IP) Addresses

Research Park companies may Request IP addresses via email to [dns@iastate.edu](mailto:dns@iastate.edu) and supplying the following information:

Owner:	Contact person's name, email & phone number
Department:	Full company name
Room:	Suite or room number
Building:	Research Park 1,2,3,4,5,6,7,9,11 EDCF or USSF
Jack-ID:	Jack-ID number
System Type:	Computer, server, server, printer, etc.

NOTE: ISU ITS does not require a MAC address. If your company wants to configure devices to use DHCP, a MAC Address is required. Otherwise, the IP number must be configured as static IPs.

## Setting up Internet Protocol

Once you've received your IP addresses, here are the instructions for setting it up in your system.

1. Click Start
2. Click Control Panel
3. Double-click Network Connections
4. Double-click Local Area Connection
5. Click Properties
6. Select "Internet Properties (TCP/IP)"
7. Click Properties
8. Check "Use the following IP address" and enter following
  - a. IP address: your assigned IP address
  - b. Subnet mask:
  - c. Default gateway:
9. Check "Use the following DNS server address"
  - a. Preferred DNS server "129.186.142.200"
  - b. Alternate DNS servers "129.186.140.200", "129.186.1.200" & "129.186.87.200"
10. Click Advanced button
11. Click OK
12. Click OK
13. Click Close

If you want a fixed-address DHCP IP number (ie; static IP numbers that are defined in DHCP), simply configure your system as DHCP. If you continue to have problems, email [dns@iastate.edu](mailto:dns@iastate.edu).